

<b>Center Name:</b> The Wright Choice Daycare		<b>Address:</b> 901 West Vivian Drive Belen, NM 87002			<b>Phone:</b> (505)864-2530			
<b>License Number:</b> 13456	<b>Issue Date:</b> 08/22/2016	<b>Expiration Date:</b> 08/21/2017	<b>Type:</b> 4 Star FOCUS Child Care Center		<b>Status:</b> Licensed			
<b>Capacity</b>					<b>Census</b>			
Over Age 2:	59	Under Age 2:	12	Night Care:	0	Playground:	71	
					Over 2:	29	Under 2:	4
<b>Days and Hours of Operation</b>								
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>	
Opening Times:	06:30 AM	06:30 AM	06:30 AM	06:30 AM	06:30 AM	Closed	Closed	
Closing Times:	05:30 PM	05:30 PM	05:30 PM	05:30 PM	05:30 PM			
<b># of Classrooms:</b> 4	<b>Purpose:</b> Annual		<b>Date:</b> 06/19/2017		<b>Time:</b> 09:00 AM			
<b>Comments</b>								

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Not Inspected
8.16.2.11 B RENEWAL OF LICENSE	Not Inspected
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	Not Inspected
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	Not Inspected
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	Not Inspected
8.16.2.18 D COMPLAINTS	Not Inspected
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS <u>Deficiencies</u> The center failed to post classroom ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors in the Pre-K room. <b>Regulation:</b> 8.16.2.21B(3)(c)  <u>Corrective Action Plan</u> The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors. <b>Date to be Completed:</b> 07/19/2017	Non-compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Not Inspected
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Non-compliance

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<b>Administrative Requirements</b>		
<b>Deficiencies</b> The center failed to display in a prominent place that is readily visible to parents, staff and visitors the current child care regulations. CORRECTED ON SITE <b>Regulation:</b> 8.16.2.22A  <b>Corrective Action Plan</b> The center will post the missing item. <b>Date to be Completed:</b> 07/19/2017		
<b>8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT</b>	Compliance	
<b>8.16.2.22 C POLICY AND PROCEDURES</b>	Compliance	
<b>8.16.2.22 D FAMILY HANDBOOK</b>	Compliance	
<b>8.16.2.22 E CHILDREN'S RECORDS</b>  <b>Deficiencies</b> Of the 5 children's records reviewed, 3 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption. <b>Regulation:</b> 8.16.2.22E(1)(e)  <b>Corrective Action Plan</b> Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file. <b>Date to be Completed:</b> 07/19/2017  <b>Deficiencies</b> Of the 5 children's records reviewed, 1 is/are missing information on allergies or medical conditions. See Children's Records 8.16.2.22 form for the child(ren) with missing information. <b>Regulation:</b> 8.16.2.22E(2)(a)  <b>Corrective Action Plan</b> Parents will be advised to review and add missing information. The center will review all records to ensure information regarding allergies and medical conditions is on file. <b>Date to be Completed:</b> 07/19/2017	Non-compliance	
<b>8.16.2.22 F PERSONNEL RECORDS</b>  <b>Deficiencies</b> From the review of staff records, it was determined that 2 out of 11 staff records does/do not include signed acknowledgement that the center's disaster preparedness plan and fire evacuation plan were reviewed. <b>Regulation:</b> 8.16.2.22F(1)(P)  <b>Corrective Action Plan</b> The center will have staff complete the required acknowledgement and will retain on file. <b>Date to be Completed:</b> 07/19/2017	Non-compliance	

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<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 3 out of 11 staff records do/does not include the staff's current and past duties and responsibilities. See Staff Records 8.16.2.22 form for staff with this missing information. <b>Regulation:</b> 8.16.2.22F(1)(c)</p> <p><b><u>Corrective Action Plan</u></b> The center will add staff's current and past duties and responsibilities to the record. <b>Date to be Completed:</b> 07/19/2017</p> <p><b><u>Deficiencies</u></b> From the review of staff records, it was determined that 3 out of 11 staff records does/do not include the required Form I-9. See Staff Records 8.16.2.22 form for staff missing the form. <b>Regulation:</b> 8.16.2.22F(1)(q)</p> <p><b><u>Corrective Action Plan</u></b> The center will obtain Form I-9s from all staff and maintain them in their personnel files. <b>Date to be Completed:</b> 07/19/2017</p>		
<b>8.16.2.22 G PERSONNEL HANDBOOK</b>	Compliance	
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS</b>	Compliance	
<p><b>8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING</b></p> <p><b><u>Deficiencies</u></b> Educators did not complete the following training within 3-months: first aid and cardiopulmonary resuscitation (CPR) certification, 2 of 11 staff; Health and Safety Training 2 of 11 staff <b>Regulation:</b> 8.16.2.23B(2)(b)</p> <p><b><u>Corrective Action Plan</u></b> All educators, regardless of the number of hours per week, will complete the above listed training.  The following staff members need to complete the required training: <b>Date to be Completed:</b> 07/19/2017</p>	Non-compliance	
<b>8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES</b>	Compliance	
<b>Services &amp; Care of Children</b>		
<p><b>8.16.2.24 A GUIDANCE</b></p> <p><b><u>Deficiencies</u></b> Of the 11 staff's records reviewed, 1 is/are missing a signed staff acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing. <b>Regulation:</b> 8.16.2.24A(1)</p> <p><b><u>Corrective Action Plan</u></b> The center will review all staff's records to ensure a signed staff acknowledgement is on file. <b>Date to be Completed:</b> 07/19/2017</p>	Non-compliance	
<b>8.16.2.24 B NAPS OR REST PERIOD</b>	Compliance	
<b>8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b>	Compliance	
<b>8.16.2.24 D DIAPERING AND TOILETING</b>	Compliance	

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<b>Services &amp; Care of Children</b>		
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		N/A
8.16.2.24 G PHYSICAL ENVIRONMENT		Compliance
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Compliance
8.16.2.24 I EQUIPMENT AND PROGRAM		Compliance
8.16.2.24 J OUTDOOR PLAY AREAS <b>Deficiencies</b> The playground equipment isn't inspected weekly. Regulation: 8.16.2.24J(4) <b>Corrective Action Plan</b> The facility will hold weekly inspections of their playground equipment. Date to be Completed: 07/19/2017		Non-compliance
8.16.2.24 K SWIMMING, WADING AND WATER		N/A
8.16.2.24 L FIELD TRIPS		Not Inspected
<b>Food Service</b>		
8.16.2.25 B MEALS AND SNACKS		Compliance
8.16.2.25 C MENUS		Compliance
8.16.2.25 D KITCHENS		Compliance
8.16.2.25 E MEAL TIMES		Compliance
<b>Health &amp; Safety Requirements</b>		
8.16.2.26 A HYGIENE <b>Deficiencies</b> Children's individual items for personal hygiene are not labeled with the child's name. Lotion in the 4/5's room on the educators desk was not labeled Regulation: 8.16.2.26A(2) <b>Corrective Action Plan</b> Each child's items for personal hygiene will be labeled and stored separately to prevent contamination. Date to be Completed: 07/19/2017		Non-compliance
8.16.2.26 B FIRST AID REQUIREMENTS		Compliance
8.16.2.26 C MEDICATION		Compliance
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Compliance
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		Compliance
<b>Buildings, Grounds &amp; Safety</b>		
8.16.2.29 A HOUSEKEEPING		Non-compliance

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<b>Buildings, Grounds &amp; Safety</b>		
<p><b><u>Deficiencies</u></b>  The playground has a heavy accumulation of weeds.  <b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b>  A routine will be established to assess all areas of the premises for cleanliness , safety and potential hazards.  <b>Date to be Completed:</b> 07/19/2017</p> <p><b><u>Deficiencies</u></b>  The premises in the playground are not safe in that a water hose was not put away.  <b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b>  The safety violation will be corrected and a system for routine safety inspection developed.  <b>Date to be Completed:</b> 07/19/2017</p> <p><b><u>Deficiencies</u></b>  The premises in the 2's are not safe in that a radio cord is not secure.  <b>Regulation:</b> 8.16.2.29A(1)</p> <p><b><u>Corrective Action Plan</u></b>  The safety violation will be corrected and a system for routine safety inspection developed.  <b>Date to be Completed:</b> 07/19/2017</p>		
<b>8.16.2.29 B PEST CONTROL</b>	Compliance	
<b>8.16.2.29 C MECHANICAL SYSTEMS</b>	Compliance	
<b>8.16.2.29 D WATER AND WASTE</b>	Compliance	
<b>8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL</b> <p><b><u>Deficiencies</u></b>  Electrical outlets within reach of children in the playground are not safety outlets and they do not have protective covers.  <b>Regulation:</b> 8.16.2.29E(3)(b)</p> <p><b><u>Corrective Action Plan</u></b>  Protective covers will be added.  <b>Date to be Completed:</b> 07/12/2017</p> <p><b><u>Deficiencies</u></b>  The center does not have emergency lighting that turns on automatically when electrical service is disrupted. Emergency light did not turn on when tested  <b>Regulation:</b> 8.16.2.29E(2)</p> <p><b><u>Corrective Action Plan</u></b>  Emergency lighting will be installed.  <b>Date to be Completed:</b> 07/19/2017</p>	Non-compliance	
<b>8.16.2.29 F EXITS AND WINDOWS</b>	Non-compliance	

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<b>Buildings, Grounds &amp; Safety</b>		
<p><b>Deficiencies</b> Exits are not marked with signs having letters at least six inches high and 3/4 inch wide. Interior exits not marked <b>Regulation:</b> 8.16.2.29F(2)(a)</p> <p><b>Corrective Action Plan</b> Exit signs that meet requirements will be placed at all exits. <b>Date to be Completed:</b> 07/19/2017</p>		
<b>8.16.2.29 G TOILET AND BATHING FACILITIES</b>	Compliance	
<p><b>8.16.2.29 H SAFETY COMPLIANCE</b></p> <p><b>Deficiencies</b> The center failed to conduct an emergency preparedness practice drills for at least once a quarter. <b>Regulation:</b> 8.16.2.29H(1)</p> <p><b>Corrective Action Plan</b> A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year. <b>Date to be Completed:</b> 07/19/2017</p>	Non-compliance	
<b>8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES</b>	Compliance	
<b>8.16.2.29 J PETS</b>	Compliance	

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

MP 100

06/19/2017

Sandra Baca

06/19/2017

Surveyor: Mark Prizzi

Date

Facility Rep: Sandra Baca

Date